Processing Plan

Proposed Collection Title: Church Assistance Fund Records

Name of The Creator: Church Assistance Fund

Acquisitions Information: Found in the collection.

Custodial History: Processed by Diane Wells (date unknown) and reprocessed in October-November of 2023.

Biographical Sketch or Organizational History:

* Survey Information
* Original order: Unknown
* Dates: 1948-Oct. 28-1974-Jul.-25
* Condition: Some tearing in pages, some yellowing
* Languages other than English: N/A
* Potential restrictions: N/A
* Potential discards: N/A
* Proposed Arrangements Scheme:
* Series 1: Governance Documents
* Series 2: Financial Documents
* Make notes of any restrictions or other comments left by the donor: N/A
* Make note of any preservation concerns: Some yellowing of paper, tears but no major rips in pages.
* Make note of any extra supplies needs for processing (oversized storage, specialized storage): N/A